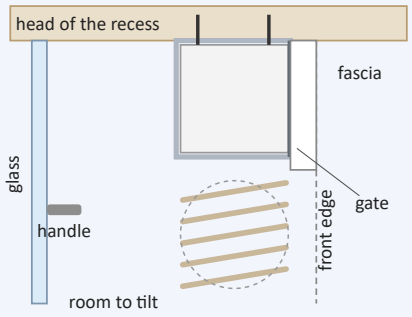
Installing your venetian blinds

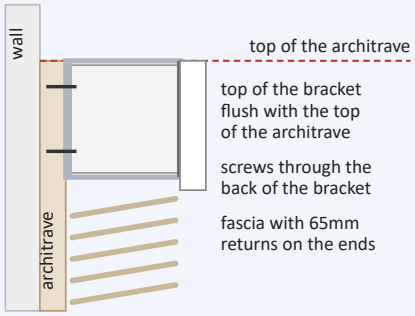
Timber and PVC: read all four pages before you start

Your blinds are made to the sizes you ordered. Fit them this way to keep our warranty (terms at blinds4u.co.nz/warranty). If anything stops you, ring us on **09 576 0736** before you drill.

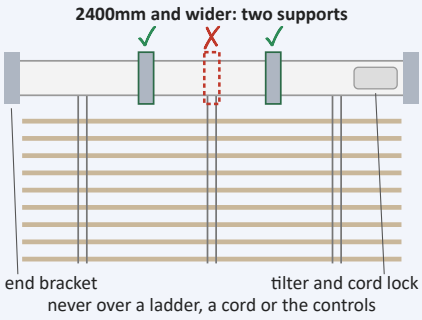
Prefer to watch?
blinds4u.co.nz/how-to-install has our videos. The brackets in them may look a little different.



Inside fit, fascia flush with the front



Outside fit, onto the architrave only



Centre supports, evenly spaced between ladders

1 Before you start

- ✓ In the box: the blind, its headbox (the box along the top that holds the workings) already on, its fascia (the front cover strip), left and right end brackets, centre supports (one from 1500mm wide, two from 2400mm) and 8g x 5/8" screws for solid timber. Returns (short end pieces for the fascia) come with an outside fit, or a recess 30 to 50mm deep.
- ✓ Each blind is numbered to match your packing slip: the tag on the inside of the headbox shows our job number, then the item number. Match each blind to its window before you drill.
- ✓ Check every blind when it arrives. Tell us about damage, a wrong item or anything missing within **7 days**, with photos, so we can claim it from the courier.
- ✓ Keep it packed and flat, with the ties round the slats left on until it is in its brackets. Handle the slats with clean hands: chips, scratches and marks made while unpacking or fitting are not covered by our warranty.
- ✓ You need a drill and bits, a screwdriver, a pencil, a steel tape, a spirit level, a stepladder, methylated spirits, wood glue if you have returns, and a helper for anything over 1500mm wide.
- ✓ Before you drill into a wall, check for hidden wires and pipes (a stud finder helps). Use a steady stepladder and never stand on its top step.

2 Where the brackets go

Two blinds side by side, or a blind on a door? Read step 8 first. Have returns? Glue them to the ends of the fascia now (page 3), so the glue sets while you work.

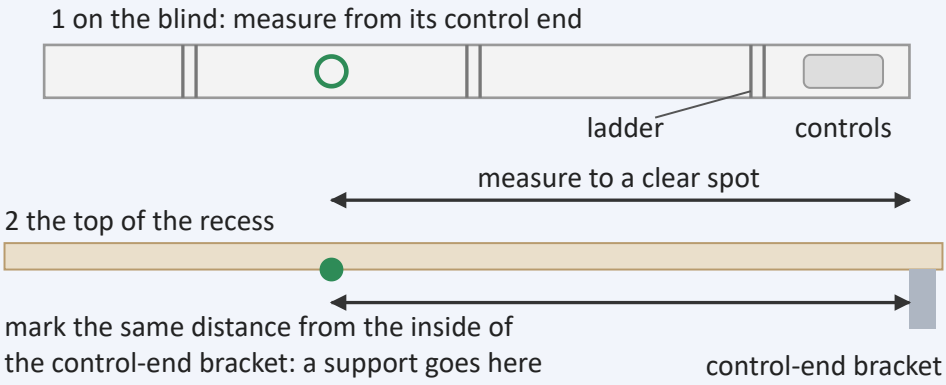
Inside fit. The end brackets go up into the top of the recess (the window opening), one in each top corner, tight against the sides. Left and right are different: they are marked LH and RH. Screw up through the top of each bracket, or through its side into the frame. Set both the same distance back so the fascia finishes flush with the front of the recess, or as near as the depth allows, and check the slats can tilt fully clear of the glass, handles and stays.

Outside fit: onto the architrave, never above it. One bracket at each top corner, on the face of the architrave: top flush with its top, outer side flush with its outer edge. Screw through the back of the bracket into at least 20mm of solid architrave.

Centre supports go between the end brackets, evenly spaced, but never where a ladder (the strings that hold the slats) or a cord hangs, or over the tilter (it turns the slats) or the cord lock (it holds the cords): page 2 shows how to find the spots.

Installing your venetian blinds

Timber and PVC: fixing and hanging



Centre supports: measure from the control end both times, so the spot cannot come out mirrored

3 Level, and fix them solid

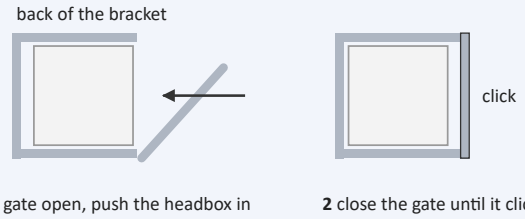
Every bracket level, and all the same distance back from the front so they make one straight line. Check with a spirit level before you fix the rest: never follow the window frame. If the top of the recess slopes, put a packer (a thin plastic or timber shim) above the bracket at the high end.

Two screws in every bracket, into solid material. The screws in the box suit solid timber only.

Fixing into	How
Timber window frame, architrave, framing	The 8g x 5/8" wood screws in the box. Drill a small pilot hole near the end of an architrave so it does not split.
Plasterboard GIB and other wall linings	**Never into the plasterboard alone**: it will pull out. Find the timber stud or lintel behind it (a stud finder helps) and screw into that: 8g screws at least 40mm long, from the hardware store.
Concrete, brick, block	A masonry bit and wall plugs to suit the screw (a 7mm hole takes an 8g x 35mm screw). Drill into the masonry itself, at least 100mm from any crack.
Aluminium window frames	**Best avoided.** Drilling can void the window maker's warranty, let water in, crack the glass or fog a double-glazed unit. If there is no other way, use stainless self-tapping screws clear of the glass, the glazing bead and the drainage holes, with silicone over each head.

✗ No nails, tape or glue. Do not over-tighten: it strips the hole and can bend the bracket.

4 Hang the blind

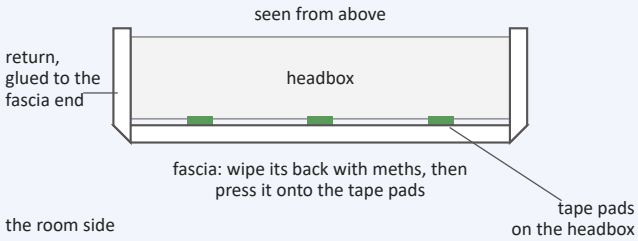


An end bracket from the side: a gate left open drops the blind

- ✓ Open the gate (the hinged front) on each end bracket.
- ✓ Hold the blind level, slide the headbox into every bracket and centre support, and push it fully home.
- ✓ Close each gate until it **clicks**, then pull gently down on the headbox: it must not move.
- ✓ Now take the ties off the slats, holding the blind as you go.

A gate left open drops the blind. Check every one clicked.

5 Fit the fascia



The fascia, with returns (an outside fit, or a recess 30 to 50mm deep)



- ✓ Wipe the back of the fascia with methylated spirits so the tape holds.
- ✓ Returns go on first, glued to the fascia ends. A wall in the way? You may trim a return with a fine saw: the only cut allowed.
- ✓ Peel the backing off the tape pads, line the fascia up with the top of the headbox, and press it firmly along its whole length.

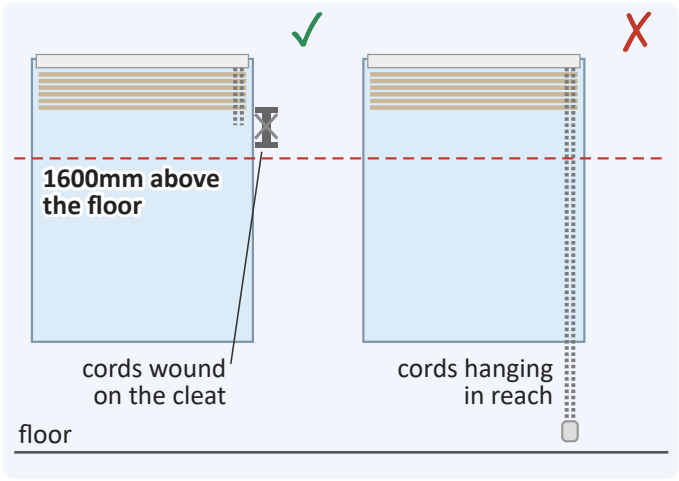
Side-by-side blinds share one fascia across both. Over 3000mm it comes in pieces, made to join clear of where the headboxes meet.

6 Cord safety

Loose cords and chains can strangle a young child. The Government has announced a compulsory safety standard for corded blinds. Until it is in force, we strongly recommend fitting every blind to the Australian installation rule:

> **No cord or chain may be able to form a loose loop 220mm or longer less than 1600mm above the floor. Below that height, hold it taut with a guide fixed so a child cannot pull it out.**

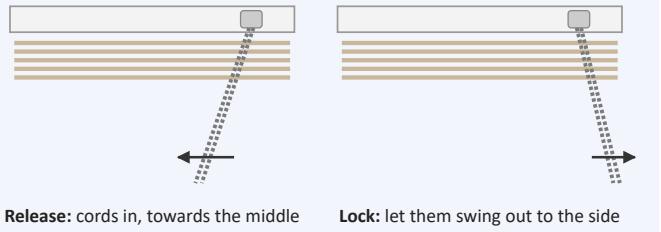
A cord cleat is an option. If you want one, you can buy one from a hardware store. Fit it like this:



- ✓ Screw the cleat to the frame or wall beside the cords, at least 1600mm above the floor, into timber or a plugged solid wall.
- ✓ Wind the cords, lift and tilt cords both, on the cleat in a figure of eight whenever you are not raising or lowering the blind.
- ✓ Never knot or tie the cords together: that makes a loop.

7 Test it

Run the blind all the way up and down at least twice, and tilt it fully both ways.



Release: cords in, towards the middle **Lock:** let them swing out to the side

The cord lock, from the room

- ✓ **Open the slats flat before you raise it.** Raising with the slats closed strains the cords.
- ✓ Raise a big blind in stages. Tilt gently and stop when it stops: forcing the tilt cord strips the tilter.
- ✓ Bottom rail not level, or slats sitting crooked? Tilt open and shut and run it up and down again: the ladders settle after the trip. Still out? Ring us before you touch any cord.

8 Doors and side-by-side blinds

Doors. A blind on a door that opens fits onto the door itself. If you ordered hold-down clips, screw one under each end of the bottom rail so it does not swing, and unclip them before raising it.

Side-by-side blinds are each made for their place (left or right): check the label before you hang them. Fix every bracket of the set in one level line first.

9 Keep it safe, and looking good

- ✓ Open the slats before raising; cords in to release, out to lock; tilt gently and stop at the end.
- ✓ Keep cots, beds and furniture away from the cords, and the cords out of reach of children.
- ✓ Timber is for dry rooms: keep it out of steam and spray. Keep PVC away from heaters.

A blind does not fit? Stop, and ring us before you cut or change anything. Measured it wrong? Our FitRight guarantee may cover a remake (terms at blinds4u.co.nz/fitright-guarantee; claim within 30 days of your order arriving).

Damage our warranty cannot cover

- ✗ Damage caused by brackets out of level or out of line, bent, or fixed into plasterboard alone.
- ✗ Damage caused by leaving out a centre support, or fitting one over a ladder, a cord or the controls.
- ✗ Damage caused by a gate left open, so the blind fell.
- ✗ Chips, scratches or marks made on the slats while fitting.
- ✗ Timber warped by water or steam, or PVC warped by a heater.
- ✗ Damage caused by cutting or re-joining a cord, forcing the tilter, or altering the blind.

This does not affect your rights under the Consumer Guarantees Act.